

Decisions of the 101st Management Team 2009 (15 June 2009) – ESE 23884

- 25.2009.01
(Strategy)
- The ESE wants to start using the ERIM Management Information System (MIS) for the information provisioning and has asked the management of ERIM to make sure that the ERIM-MIS is adapted in such a way as to make it possible for the ESE to use it:
1. A work group will be established in order to formulate the Schedule of Requirements for converting the ERIM-MIS to an ESE-MIS. We have to clarify which information we want to include in the MIS (in any case, it will include personnel-related education information), what will be prioritised in the system and the phasing, and what are the related costs for building and managing the system. After all that, we should have a clear picture what the savings are that result from using the MIS.
 2. Messrs Groenen, Zielinski, Mijnhardt and de Boer, and Ms Krijger, perhaps also 2 TI fellows designated by the department directors of AE and TE, and 1 employee designated by programme director will be asked to participate in the meetings of this work group. Ms Rouwet will be asked to act as secretary for the group.
- 25.2009.02
(HRM)
1. In 2010 a start will be made on implementing competency management. Four pilot projects will be started for this purpose. The management of the following departments will be asked to participate in the pilot projects: TE and BE (WP), AE (OBP) as well as the ESC.
 2. Competency Management will be carried out with the help of a project organisation. The principal of the project is the directors' consultation forum. Based on the participation in the pilot projects, a steering group will be put together. The acting director of the SSC-HRF will also be a member of the Steering Group. The PGFR will be entitled to appoint an observer. The head of P&O will be the project manager.
 3. On the ESE-bility Day on October 28, 2009, attention will be devoted to the concept of competencies, and if possible, to other aspects of personal effectiveness and personal development.
- 25.2009.03
(Education)
- The ESE has supported the project of the EFR for a BSc-3 major in which the cross-pollination between theory and case study will be realised (major+) with an amount of maximum 5,000 Euros (coaching time and money). The support is initially for one year.
- 25.2009.03
(Education)
1. The procedure about registering ESE copyrights with regard to the PRO Foundation was approved.
 2. Teachers themselves are responsible for the proper registration and for requesting permission in the case of extensive copying from source material as well as for supplying of examples of proof.
 3. The office managers serve as contact points within the departments and they gather all the registrations and related items within their departments.
 4. Mr Span shall be the contact person of the project group on the EUR level and Mr De Boer will be the contact person for the financial and administrative handling vis-à-vis the PRO Foundations.
 5. Mr Span shall be asked to put together a guide for the teachers and the support staff with regard to registering copyrights.

Decisions of the 102nd Management Team 2009 (29 June 2009) – ESE 23937

- 27.2009.01
(Strategy)
1. If there are any requests or actions taken to organise executive courses, then from the perspective of policy, it is important that the MT is informed about this. Carrying this through means that we can clarify with which companies we would like or not like to cooperate and the reasons for this must also be explicitly explained. Another aspect that needs clarification is whether the quality of the executive course will be on an adequate academic level. The yield must be substantial: whether in money or in other ways (for example, in terms of entering a framework or reinforcing relationships) and the contracts that will be signed must be long-term. An acquisition fee for the efforts of the ESE Administration Office will be charged to the Company that will give the executive course.
 2. The department directors - not the individual employees - determine whether they will participate in the executive courses and which employee will represent them. This will allow them to consider the issue in terms of balancing it against other activities that the department is required to deliver and therefore, optimally deploy the available manpower. The basic assumption is that initial education has priority over other types of education, in terms of quality *and* quantity.
 3. Erasmus Academy Ltd as one of the companies which provides executive courses, *and* the employees of the Administration Office consult with the department director about such initiatives and only after the approval of the department director, they can approach individual employees about participating in any such activities. This way the guidelines for responsibility will remain crystal clear. Erasmus Academy will be informed about this in writing.

The guidelines defined in a memorandum were discussed in the directors' consultation forum *and* were communicated to the employees concerned in the Administration Office.

- 27.2009.02
(Strategy)
- A proposal was submitted to the School Council for adding a new article 15 to the School Regulations, in the sub-section on election regulations. The proposal is as follows:

'In exceptional circumstances, the election committee may extend or shorten the terms for appointing candidates, as referred in this chapter'.

The decision to amend the school regulation (sub-section on election regulation) will be taken after the decision-making process by School Council is submitted to the Executive Board for approval.

- 27.2009.03
(Education)
- For the time being, Study Boost stays accommodated at arm's length at ESAA and Havranek will continue to be the manager.

The involvement of the programme management and the transparency provided to the student population has improved. For the B1 subjects Mathematics-1, Micro-economics and Mathematics-2 the programme management hires the services of Study Boost for the benefit of B1 students who require extra lessons. This occurs as follows:

- If students pass the subject (with a minimum of 5.5) and comply with the obligation of Study Boost, they receive a full reimbursement of their financial contribution of € 275 from Study Boost.
- In turn, Study Boost is reimbursed € 275 from the programme management.
- The ESC supports the exposure of Study Boost in several ways, including via Sin-online and the webpage (and of course e-mail).
- Study Boost provides 8 extra lessons of 1.5 hours per subject in a small-scale setting. It provides student evaluation of the extra lessons and a report about organisation, participation and percentage of students that have passed.

- Study Boost starts already in week 2 of block 1 with extra lessons in mathematics.
- For the rest of the subjects, Study Boost develops its own extra lessons at its own expense and risk.

The state of affairs will be evaluated in the spring of 2010.